

BAGMAN'S REPORT TO 2017 AGM

ANNIVERSARY CELEBRATION EVENT 8TH TO 10TH JUNE 2018

The discussion about a Re-Union Event were not contentious. However the discussions about the Anniversary Celebration Event showed that there were widely differing views about what a good event would involve.

Summary

Initial discussions took place AGM, summarised in section 12 of the minutes, circulated 17th November 2016, together with some ideas for alternative styles of weekend to prompt discussion.

13th December 2016 a meeting was held to discuss the Anniversary Event. Notes recording the discussion were circulated on the 14th December.

As requested, budgets for 3 styles of weekend were circulated 18th December 2016. This was not successful in describing the options. A fuller discussion document was circulated 9th January 2016. I cannot find any specific written conclusions from any ensuing discussions.

I worked on costing the option I suggested in the mail of 9th January. This was published 11th May 2017. The conclusions of this budget were the basis for the discussions that lead to the increase of support from the full members to £160.

Current Position:

Greensleeves have been invited to join us for the weekend. They are keen to join us.

The wording of the invitation was:

“While much is yet to be finalised, we are proposing that it would be held over the weekend of 8th to 10th June 2018, with the focus on conviviality rather than formality. It will be a fairly small affair based at Sutton Bonington, with indoor and probably outdoor camping. A good session at the Kings Head on the Friday and possibly Saturday nights is important to us. There would be a bus tour on the Saturday, with a feast in the evening with little speech making. The principle event on the Sunday would be a lunchtime dance meeting at the Kings Head with local sides, male & female, covering the spectrum of Morris styles. We aim to keep costs as low as possible.”

The format that I have been working towards is:

Friday Evening: Arrival of guests, Food and a Session.

Saturday: A bus tour of “Places of Significance” to Dolphin
Evening meal - “Externally” catered and served.

Sunday: Come All Ye with lunch.

If this is not to the sides satisfaction, then it is not too late for changes to be made.

It is recognised that it is important to minimise the amount of work that the side should be involved in, and it is accepted that some members do not want to be involved in any tasks during the weekend event. In general it is believed that there are enough members of the side prepared to do “a bit” for the event to work..

Financial budgets for the 2018 Anniversary Events are shown below. Unless there are any serious omissions it seems to “work”. I undertake to exercise “due diligence” with the sides money , and work to achieve acceptable quality without extravagance, unless mandated by

the side to do so. I will bring issues to the side as they require resolution, initially at Business during practises.

“Sponsorship” Payments have been paid into the Bag by all full time members except 1, who has assured me that when the money is required a lump sum will be paid.

1 member has paid the full £160 into the Bag and 6 have paid the initial £80 as a lump sum. The remaining 6 are paying by standing order at the original rate. It will be for the Swagman to ensure all payments are made to the bag. However we have a good working balance of £1850 available at the time of writing for the Anniversary Events.

There is also a “labour budget” to identify the tasks likely to require to be done to understand that aspect of the weekend.

Other Points/Thoughts:

Come All Ye: Assuming The Kings Head is OK with us holding the event there, my thought is to start at 11am and go through till 1 or 1-30 when lunch is taken. Guests from afar may wish to leave after their lunch. Local guests may wish to continue dancing.

The early start to the Come All Ye has the advantage of not having to organise anything to do in the morning

Tour Planning: This is a topic for detailed discussion and consideration at a later date. All contributions re format, locations, of course welcome. Having afternoon tea at Bradmore has the advantage of one less thing to be done at the hall.

With the loss of the Scout Hut for indoor camping, it means that we will all have to sleep in the hall. This does happen at the Jigs Instructional and is coped with. It would be good if the guests slept in the Library, and Dolphin in the Hall. Then it will be easier to move sleeping kit off to one side of the hall.

Catering.

As is recorded in Note 18 Ian A is interested in working with his son Alistair, who would be considered as an external caterer, to prepare the Saturday evening meal (feast).

I had always hoped that Ian A would lead on the cooking of the breakfasts. Indeed he is prepared to do so and also be involved in preparing the Friday “one pot” meal if we decide to go that way.

However I am concerned that it would be an unfair burden to take on all catering work. Something for discussion.

OVERALL COSTS FOR EVENTS IN ANNIVERSARY YEAR

Re-Union with Old Men		Saturday 9th March 2018	
Estimated cost		£600.00	
Weekend Event		Friday 8th June to 10th June.	
Fixed costs		£1,185.00	
Per head costs =	£54.50		
	30 attending	£1,635.00	
	35 attending	£1,907.50	
	40 attending	£2,180.00	
Total cost for weekend event			
	30 attending	£2,820.00	
	35 attending	£3,092.50	
	40 attending	£3,365.00	
Total spend for 2018 Anniversary year			
	30 at w/e event	£3,420.00	
	35 at w/e event	£3,692.50	
	40 at w/e event	£3,965.00	

<u>INCOME ANALYSIS</u>				
Source of Income	Number	Amount	Total	Notes & Comments
"Sponsorship" by full Dolphin Members	14	£160	£2,240	See Note 1
"Sponsorship" by leaving/joining Dolphin Members	2	£80 / £90	£170	See Note 2
Country Members	4	£90	£360	See Note 3
Guests (Full Weekend)	15	£50	£750	See Note 4
Guests of Honour (if any)	0	£0		See Note 5
Guests (Sunday Lunch)	40	£3	£120	See Note 6
Funds from the Bag as at Sept 17		£870	£870	See Note 7
TOTAL INCOME AVAILABLE			£4,510	
NUMBER OF ATTENDEES (FULL WEEKEND)	35			
NUMBER OF ATTENDEES (SUNDAY ONLY)	75			

JUNE WEEKEND ANNIVERSARY EVENT

DESCRIPTION			
Fixed Costs			
	SB Village Hall	£500.00	See Note 8
	Scout Hut	£65.00	See Note 9
	Showers	£100.00	See Note 10
	Serving staff for Saturday Feast	£220.00	See Note 11
	Bus/Coach	£365.00	See Note 12
	TOTAL	£1,185.00	
		£39.50	30 people, per head cost
		£34.85	34 people, per head cost
		£29.63	40 people, per head cost
PER HEAD COSTS			
	Friday Night Food	£5.00	See Note 13
	Friday Night Beer	£2.20	See Note 14
	Saturday Breakfast	£3.50	See Note 15
	Saturday Lunch (Buffet)	£7.00	See Note 16
	Saturday Afternoon Tea	£1.00	See Note 17
	Saturday Feast	£22.00	See Note 18
	Saturday Feast Beer	£3.30	See Note 19
	Sunday Breakfast	£3.50	See Note 20
	Sunday Lunch	£7.00	See Note 21
	TOTAL	£54.50	

REUNION OF OLD MEMBERS SATURDAY 10TH MARCH 2018

The intention is to:

- Hire a room at a pub with good beer on the Saturday evening
- Put on some simple food, whether a buffet or a simple hot food (eg Chillie Con Carne and Rice). Vegetarian options to be available
- Invitation to be extended to all contactable former members
- Partners of current and past member welcome
- Venue:
 - To have a range of good beers
 - To be easy to find / transport links
 - Have good parking
 - Have space to dance (Morris)
 - Ideally to be wheel chair friendly
 - Entertainment:
 - Archive available for examination
 - Anything else???
- Cost to be borne by the side

On this date Forest are at home to the Rams. This may mean some city centre venues are not available.

COSTINGS:

The principle costs will be:

Room Hire:	Rooms are not always free of charge.
Food:	The cost of this will depend on the numbers of attendees.
Numbers:	Current membership (inc Country) 19
	Current members partners 10
	Old members 25
	Old members partners 10
	Total estimated number 65

Cost to side at say £6 per head (At this price there may be a charge for the room, say £75)

65 attending = £390 + £75 = £465

80 attending = £480 + £75 = £555

Cost to side at say £8 per head (At this price I would expect room to be free)

65 attending = £520

80 attending = £640

For a working Budget I suggest allowing £600.

NOTES TO BE READ IN CONJUNCTION WITH ANNIVERSARY EVENTS BUDGET SPREAD SHEET

- NOTE 1: The "sponsorship" by full members is intended to be the only payment required to be paid by full members for the 2018 Anniversary Events. Any surplus after the events would be returned to contributing members.
The sponsorship has extended from the original advance payment to an additional payment to enable the consensus Anniversary Events to take place in the way intended.
The extra payment could be regarded as the oft discussed alternative to doing paid gigs that are not attractive to the side. The extra sponsorship given is the equivalent of 7.5 gigs at £150
The results of the Doodle poll I used to formally get formal agreement from members for the extra payment, were all in agreement with the proposal except that 1 full member would have preferred for the side to have earned the money, rather than contribute it, and a leaving member limited his contribution to the original sum.
- NOTE 2: Contributions to the Anniversary Events fund is being made over 2 years. Therefore for leaving and joining members each having a 1 year contribution period it is fair, in my opinion, that they pay half of the total paid by full members.
Should the per head cost of the weekend event cost more than £80, and the new member attends it, it is considered fair that the excess cost should be paid.
- NOTE 3: Country members, are not full time members of the side, and it is considered inappropriate to require them to pay into the sponsorship fund.
If country members attend the weekend event they would be asked to pay the full per head cost of the weekend.
The £90 shown is the current estimated cost of the weekend
- NOTE 4: The side has decided to discount the cost of the weekend for our guests. A guest contribution of £50 is the current figure.
The number of guests is a gesstimate.
- NOTE 5: If we invite any guests of honour, it has been assumed we do not charge them. This can change if the side so decides.
- NOTE 6: As per full weekend guests, the charge for Sunday lunch time guests has been shown discounted. Discussions I have had suggest this is not universally supported. This a detail for discussion amongst the side.
- NOTE 7: There is a possibility that this sum could increase if other paid gigs of interest to Dolphin come our way.
- NOTE 8: The quoted hire cost based on 2016 Jigs Instructional, and could be subject to review.
Hall Provisionally booked, to be confirmed January 2017.
- NOTE 9: Made enquiry to book Scout Hut but it was refused, as terms of lease and only allow use for non-Scouting/Guiding activities that are "community activities open to the whole village". The Ring Instructional "hire" (a donation is given) is an anomaly with historical precedence.

ISSUE This means that all indoor camping forced to be in Village Hall??
Where should Lady Musician sleep? Discuss with Emma. Potentially use
Committee Room?

NOTE 10: The quoted hire cost is for the Showers in the Cricket Pavilion based on 2016 Jigs
Instructional.

No enquiry yet made. Hire via Parish Council?

Use Sports Pavilion for Indoor camping?? Use field for Outdoor Camping??

NOTE 11: If catering arrangements chosen do not include service and washing up.

This includes serving and washing up. Two Options:

Hire students from the College, say 3 @ £50. Efforts to contact Student
Guild have failed, so far.

I have found a professional staff hire company Michael Wisher based in
West Bridgford.. 3 staff to serve and wash up and can provide own
transport. The £220 price includes the mileage charge.

NOTE 12: This price is what Marshalls charged for the 34 seater used on the LB Tour.

NOTE 13: Two options for Friday night food:

Fish & Chips:

Mobile Fish and Chip Shop: A couple were shown in the area on a web
search. Price for typical Fish & Chips £6.20 + £1 for mushy peas, curry sauce
etc. <http://www.mobilechipshop.co.uk/>
<https://www.tomandsimonskitchen.co.uk>

The Kegworth Chippy will deliver to the door from 5:30 pm. Cost would be
about £5-50p a head, but there could be scope to do a deal.

Self cater by preparing and freezing a "one pot" meal with bread. Heated
up on the night. Low effort on the day but would require input from a few
individuals in advance, plus freezer space. An estimated cost of £4-50p a
head is based on 2013 budget plus a bit.

Dolphin would need to layout tables and wash and dry crockery/cutlery.

NOTE 14: Beer on the Friday night at Chipperfield was free. Therefore I suggest the
same. A 9gal barrel of beer costs say £75 for say 70 useable pints which
would be about 2 pints per head at a cost of £1-10p a pint.

NOTE 15: Oven cooking the breakfast in Aluminium foil trays is a low effort way of
producing a cooked breakfast, as long as fried eggs are avoided. If eggs
must be included, then scrambled eggs an option.

Cereals, Fruit Juice, Tea and Coffee etc all self service

Toast: Put a 4slice toaster and bread out front and make it self service.

Ask guests to come into kitchen and collect their own cooked breakfast and
return dirty dishes to kitchen. Will need to set up a one way system. 2
options available.

An estimated cost of £3-50p a head is based on 2013 budget plus a bit.

Dolphin would need to layout tables and wash and dry crockery/cutlery.

NOTE 16: Lunch would be taken at a Pub or other establishment, presumed to be part of the
tour. The actual cost will depend on the pub and the meal selected.

NOTE 17: Afternoon tea could be taken back at SB after the tour.

An alternative could be to depend on / use the hospitality of Bradmore Methodist / Village Hall as in 2013, after dancing there. £1 is an estimated cost per head. A tentative suggestion was made about this after 2017 dance spot, with a positive response.

NOTE 18: The feast/evening meal is the most labour intensive part of the weekend if the side were to self-cater. This is out of the question for a low input Anniversary Event. Therefore external caterers and serving staff explored.

The best price obtained was from Krupa's Kitchen:

3 courses + coffee All materials, service staff and washing up:

30 people: From menu A £23 From menu B £24

40 people: From menu A £19-30p From menu B £20-33p

Reduction of £1-50 if coffee not taken.

Note: I did not include cheese deliberately, at this stage.

I said we would lay the tables and provide the crockery and cutlery.

Ian A suggested that his son Alastair, could act as an external caterer for Dolphin. This is has developed into an Ian A and son project. Serving and washing up staff would have to be organised separately. Alastair would be paid for his input to prepare the feast.

Final discussions as to whether this is a practical proposition continue within the cost of employing an external caterer.

NOTE 19: Not sure how many pints per person should be allowed for the feast. 3 pints per person has been used for costings. At 3 pints it may be necessary to buy a polypin or smaller barrel, in addition a barrel for the feast..

NOTE 20: For simplicity an oven cooked English breakfast suggested here as per Note 15

NOTE 21: Lunch to be a part of the "Come All Ye" at the Kings Head. Ideally they would be able to provide a Pig Roast lunch. Conversation with Nigel re the 2017 Midsummer Come All Ye suggested that they no longer had the equipment.
Cost an estimate, same as Saturday lunch at £7.

GENERAL NOTE RE FOOD COSTS: Those food costs referring to 2013 budget figures, are 2013 estimated cost, rather than actual costs

NOTE: No labour budget has been done for the Re-union Event as the only "on the day" task is expected to be setting up the Archive It is presumed that this can be organised informally.

Labour / Support Work Budget for Weekend Anniversary Event

DAY	TASK	Number of people	Est Time
Any - In Advance	IF THIS OPTION IMPLEMENTED: Preparing / cooking / taking for freezing "One Pot" Meal for the Friday Evening	3 plus	3 to 4hrs
	Delivery of cooked food to members freezers	As many freezers as possible Shared delivery	
Wednesday	Receiving and setting up Beer	2 maximum	2hrs
Friday	Prepare Hall for guests & Use	2	2hr
	Prepare Archive Display(??)	1	2hr
	Prepare Kitchen, Crockery , Cutlery	1	1hr
	Inspect Showers	1	1/2 hr
	Food Prep (if self catered) & serving (6 till 9)	2	2hrs 3hrs
	or Liasing with Chip Shop & distribution (6 till 9)	2	3hrs
	Washing Up / Drying Up	2	1hr
	Tidy hall for Sleeping	2	1/2 hr
Session "seeding" - Song & Music	2	1 hr	
Saturday	Early morning cuppa	3	1/2hr
	Open up showers	1	1/2hr
	Breakfast prep	1 or 2 ??	1hr ???
	Table Layout for breakfast	2	1/2 hr
	Breakfast plating up	2	1 hr
	Washing Up / Drying Up	3	3/4 hr
	Tidy hall	1 or 2	1/2 hr
	Close up showers	1	1/2hr
	Tour Leader	1 Squire/Bagman	All Day
	Lunch co-ordination at Pub	1 Bagman	1/2hr
	Teas co-ordination (assumed at Bradmore)	1 Bagman	15mins
	Lay tables for Feast	3	1/2hr
	Feast, Food and Beer	0	0
	Thank yous and Toast to Greensleeves and Dolphin. Songs at Feast ???	1 Squire	15mins
	Tidy hall for Sleeping	2	1/2 hr
	Session "seeding" - Song & Music	2	1 hr
	Sunday	Early morning cuppa	3
Open up showers		1	1/2hr
Breakfast prep		1 or 2 ??	1hr ???
Table Layout for breakfast		2	1/2 hr
Breakfast plating up		2	1 hr
Washing Up / Drying Up		3	3/4 hr
Tidy hall			1/2 hr
Close / tidy up showers		1	1/2hr
Come All Ye Guests Welcome Guests Co-ordinate sides /Dancing		1 Squire ?	2 to 3hrs
Co-ordinate lunches with Pub Issue lunch tickets to guests		1 Bagman	1/2 hr
Tidy Up / Pack up Hall		As many as will	1 - 2 hrs